

Appendix H – Design Review Application – Modifications



**Design Review Application – Modification**

Owner/Applicant: \_\_\_\_\_

Project Address: \_\_\_\_\_

Lot Number: \_\_\_\_\_

Owners Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date Application Submitted: \_\_\_\_\_

**Type of Modification Being Requested**

Refer to McLemore Design Guidelines Section 4.1.B “Home Modifications”.

**Minor Modifications** (circle all that apply):

Refer to McLemore Design Guidelines Section 4.1.B “Home Modifications”.

Play Equipment    Paint (exterior)    Statuary    Wall/Fence    Tree Removal    Other  
Architectural Review Fee

*This application is subject to a discretionary fee by the Architectural Review Committee (ARC). The application will first be reviewed administratively to ensure completeness and clarity of the information provided. Administrator will confirm if a deposit of \$250 is required and if the deposit becomes refundable.*

**Moderate Modifications** (circle all that apply):

Deck/Porch    Firepit/Patio    Gazebo/Out Building    Pool/Spa    Other  
Architectural Review Fee

*This application is subject to a discretionary fee by the Architectural Review Committee (ARC). The application will first be reviewed administratively to ensure completeness and clarity of the information provided. Administrator will confirm if a deposit of \$500 is required and if the deposit becomes refundable.*

Modification Description (Attach additional pages as needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Residence of McLemore Homeowners' Association (HOA) and Architectural Review Committee (ARC) representatives are authorized to enter onto Owner's Home Site in connection with the review and/or approval of the requested modification and completed project. Furthermore, by submitting this application, Applicant covenants that all representatives of Applicant, including, but not limited to, Applicant's architect, engineer, contractors, subcontractors, and their agents and employees, shall be made aware of, by the Applicant, and shall comply with applicable HOA and ARC requirements, including the Declaration and Design Guidelines.

I have discussed this modification with my neighbor(s) who will be directly impacted by the proposed modification.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Neighbor(s) Signature(s) (if required): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

For use by the Architecture Review Committee or Community Design Review Consultant:

Date Application Received: \_\_\_\_\_ Date Application Returned: \_\_\_\_\_

Log Number: \_\_\_\_\_

Dispositions:

Approved: \_\_\_\_\_ Approved as noted: \_\_\_\_\_ Revise and resubmit: \_\_\_\_\_

All fees should be paid by separate checks with Lot number or address and purpose on memo line. Checks should be made payable to The Residences of McLemore HOA and be mailed to:

**The Residences of McLemore HOA**

Attention: Architectural Review Committee

820 Broad Street, Suite 400

Chattanooga, TN 37402